

BEHAVIOR POLICY

Galloway Township Public Schools Before and After School Child Care Program

FIVE EXPECTATIONS FOR THE BEFORE AND AFTER SCHOOL STUDENTS

- Speak appropriately to teacher and fellow students
- Listen and follow directions the **first time given**
- Keep hands, feet and objects to yourself and give appropriate space to other students around you
- Respect other people's differences and opinions
- Be respectful, kind and helpful to each other

If these five expectations are followed, the program will be a fun, safe place for both teachers and students. We hope that we do not have to implement the Behavior Policy below with any student, but please be reminded and aware of the consequences involved if inappropriate behavior is displayed. This policy applies to all students attending the program. When suspended from morning and/or afternoon program, suspension will include **both** programs. Children should still attend school.

1st minor infraction

Minor verbal abuse to another student

Minor inappropriate language, gestures or drawings

Failure to follow the directive of the teacher

Behavior form completed and signed by parent/guardian

Copy sent to Coordinator and phone call made to parent/guardian

2nd minor infraction

Behavior form completed and signed by parent/guardian.

Student and parent advised if another minor infraction occurs an immediate 2-5 day suspension will be implemented by CCP staff

Parent/guardian contacted. Conference with parent/child held before return to program

3rd minor infraction

Behavior form completed and signed by parent/guardian

Immediate two- five day suspension will be implemented by CCP staff

1st major infraction

Gross misuse of language, gestures or drawings

Dishonesty/lying

Stealing

Gross disrespect to teacher

Disrespectful response to a staff member/adult/student

Inappropriate touching of another person

Inappropriate subjects discussed with another person

Physical fighting with another student ie; punching, hitting another person which includes siblings

Attempting to leave school or school grounds without permission

Unsafe behavior endangering the safety of others

Student immediately removed from other students in the program

Behavior form written up and signed by parent/guardian

Parent/guardian contacted to pick up child

Immediate two-five day suspension from program implemented by CCP staff

2nd major infraction

Behavior form written up and signed by parent/guardian

Student immediately removed from other students in the program and parent/guardian contacted.

Immediate five - seven day suspension from program implemented by CCP staff

Parent/guardian made aware that another offense would terminate student from program for the remainder of school year

3rd major infraction –

Student immediately removed from other students in the program.

Immediate termination from the program for remainder of the school year and possible exclusion from the program for future school years.

Parent/guardian contacted to pick up child

Immediate dismissal from program

Physically violating the rights of others – assault or sexual advances (police may be called)

Possession/distribution of medication w/o written authorization

Possession/sale or use of fireworks (police may be called)

Possession of inappropriate materials such as matches, lighters, cigarettes or tobacco products

Aggressive behavior towards a student or employee (police called)

Verbal/written/physical threat to student or employee (police called)

Illegal drugs or possession of alcohol (police called)

Set off fire alarm or call 911 causing an alarm

Vandalism (police may be called) – restitution will be involved.

Weapons (police called)

Terrorist threats (police called)

Student immediately removed from the other students in the program. Parent/guardian will be called immediately and met by Coordinator at site. Student will immediately be terminated from program for the remainder of the school year.

ADDITIONAL INFORMATION:

No refunds or credits are given for students that have been suspended or terminated from the program. Suspensions begin on the same day of incident if we are able to contact parent/guardian. If no contact is made, **suspension will begin the next day child is enrolled in program. Suspension days are counted only on the days the child is enrolled in the program/s. If a student uses BOTH Before & After School Programs, they are suspended from both programs.**

The Superintendent of Galloway Township Public Schools and the CCP Coordinator have the administrative judgment to review each incident and determine the appropriate action to be taken where the cases do not exactly fit the descriptions. Unless there are specific and considerable extenuating circumstances, these discipline procedures will be followed. The Child Care Staff at each site will contact the CCP Coordinator when an infraction occurs and a determination will be made as to how many days child will be suspended, when applicable. The Child Care Staff will advise parent/guardian of the decision when they pick up child from the program. This Discipline Code is intended to list the most obvious violations of rules, but it is not a complete list. The failure of a particular act to appear on the list does not mean it is an acceptable behavior.